

Recording Requested By:
When Recorded Mail To:
Name
Street Address:
City and State:

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

(CA Civil Code Section 8180-8190, 8100-8118, 9200-9208)

NOTICE IS HEREBY GIVEN THAT:

- The undersigned is an owner of an interest of estate in the hereinafter real property, the nature of which interest or estate is: _____ (e.g. fee, leasehold, joint tenancy, etc.)
- The full name and address of the undersigned owner or reputed owner and of all co-owners or reputed co-owners are: _____
- The name and address if the direct contractor for the work of improvement as a whole is: _____
- This notice is given (check one):
 - Completion of the work of improvement **as a whole**
 - Completion of a contract for a **particular portion** of the work of improvement (per CA Civ. Code S 8186)
- If this notice is given only of completion of a contract for a particular portion of the work of improvement (as provided in CA Civ. Code section 8186), the name and address of the direct contractor under the contract is: _____
- The name and address of the construction lender, if any, is: _____
- On the ____ day of _____, 20____, there was completed upon the herein described property a work of improvement as a whole (or a particular portion of the work of improvement as provided in CA Civ. Code Section 8186) a general description of the work provided: _____
- The real property herein referred to is situated in the City of _____, County of _____, State of California, and is described as follows: _____
- The street address of said property is: _____
- If this Notice of Completion is signed by the owner's successor in interest, the name and address of the successor's transferor is: _____

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

By: _____

Signature of Owner of Owner's Authorized Agent

Print Name

VERIFICATION

I, state: I am the _____ (“Owner”, “President”, “Authorized Agent”, “Partner”, etc.) of the Owner identified in the foregoing Notice of Completion. I have read said Notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, _____ (date), at _____ (City), _____ (State)

Signature of Owner or Owner’s Authorized Agent

PROOF OF SERVICE DECLARATION

I, _____, declare that I served copies of the above **NOTICE OF COMPLETION**, (check appropriate box):

- a) By personally delivering copies to _____ (name(s) and title(s) of person served) at _____ (address), on _____ (date), at _____ (time)
- b) By Registered or Certified Mail, Express Mail or Overnight by an express service carrier, addressed to each of the parties at the address shown above on _____ (date).
- c) By leaving the notice and mailing a copy in the manner provided in section 415.2 of the California Code of Civil Procedure for service of Summons and Complaint in Civil Action.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____, _____ (date), at _____ (City), _____ (State)

Signature of Person Making Service



STATE OF CALIFORNIA

COUNTY OF _____

On _____, _____ (date) before me, _____, Notary Public (name and title of officer) personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is / are subscribed to the within instrument and acknowledged to me that he / she / they executed the same in his / her / their capacity(ies) , and that by his/her / their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature